

ARTICLE VII
AMENDMENTS

1. This constitution may be amended by an affirmative two-thirds vote at any regularly convened meeting of the Institute provided notice of such proposed amendment shall have been sent to each Fellow by the Secretary-Treasurer at least thirty days before the date of the meeting at which the proposal is to be acted upon. Voting may be in person or by mail.

BY-LAWS

ARTICLE I

DUTIES OF THE OFFICERS, BOARD OF DIRECTORS, COMMITTEE
ON MEMBERSHIP, AND COMMITTEE ON PUBLICATIONS

1. The President, or in his absence, one of the Vice-Presidents, or in the absence of the President and both Vice-Presidents, a Fellow selected by vote of the Fellows present, shall preside at the meetings of the Institute and of the Board of Directors. At meetings of the Institute, the presiding officer shall vote only in the case of a tie, but at meetings of the Board of Directors he may vote in all cases. At least three months before the date of the annual meeting, the President shall appoint a Nominating Committee of three members. It shall be the duty of the Nominating Committee to make nominations for Officers to be elected at the annual meeting and the Secretary-Treasurer shall notify all Fellows at least thirty days before the annual meeting. Additional nominations may be submitted in writing, if signed by at least ten Fellows of the Institute, up to the time of the meeting.

2. The Secretary-Treasurer shall keep a full and accurate record of the proceedings at the meetings of the Institute and of the Board of Directors, send out calls for said meetings and, with the approval of the President and the Board, carry on the correspondence of the Institute. Subject to the direction of the Board, he shall have charge of the archives and other tangible and intangible property of the Institute. He shall send out calls for annual dues and acknowledge receipt of same; pay all bills approved by the President for expenditures authorized by the Board or the Institute; keep a detailed account of all receipts and expenditures, prepare a financial statement at the end of each year and present an abstract of the same at the annual meeting of the Institute after it has been audited by a Member or Fellow of the Institute appointed by the President as Auditor. The Auditor shall report to the President.

3. The Board of Directors shall have charge of the funds and of the affairs of the Institute, with the exception of those affairs specifically assigned to the President or to the Committee on Membership. The Board shall have authority to fill all vacancies ad interim, occurring among the Officers, Board of Directors, or in any of the Committees. The Board may appoint such other